



**Minutes of the second Executive council meeting of “LISSASPAC” held on /01/10/2016  
at 6 pm at the Tamil Nadu Dr. Ambedhkar Law University Library, Chennai.**

**AGENDA**

1. Membership Fee for permanent member for Various Categories Members of LISSASPAC
2. Appointment letter to all National Chapter Vice Presidents
3. Duration//Terms of Vice Presidents of National Chapter
4. Terms for other administrative post s etc., (President, Co-President, Secretary and Treasurers)
5. Financial powers for President, Co-President, Secretary and Treasurers and National Chapter Vice Presidents.
6. Fee sharing Policy to National Chapters
7. Any other matter

**Executive Council Members Present:**

- |                       |                   |
|-----------------------|-------------------|
| 1. Prof Dong-Geun Oh  | President         |
| 2. Prof B Ramesh Babu | Co-President      |
| 3. Dr S K Asok Kumar  | Treasurer         |
| 4. Dr K Baskar        | Member            |
| 5. Dr G Ravishankar   | Member            |
| 6. Prof.D.Chandran    | Special Invitee   |
| 7. Dr P Rajendran     | Secretary General |

One of the Executive Council Member Dr.P.Vinayagamoorthy, expressed through phone about his inability to attend the meeting.

**The Following are the minutes of the meeting:**

1. The Secretary - General Dr. P. Rajendran has welcomed the Executive Committee members and also the special invitee Prof. Dr. D. Chandran, Professor (*Retd.*) S. V. University, Tirupati
2. It was resolved that the Society has to complete the registration of the initiating members through website on or before 30/11/2016
3. The various Posts of the Society are President, Co-President, National Chapter Vice President, Founding Members, Initiating Members, Annual Members, Life Members.



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4. It was resolved that the quantum of amount for various posts in the Society has been fixed as follows:
  - President : USD 500
  - Co-President : USD 500
  - National Chapter Vice Presidents : USD 300

Regarding the membership details, since the Society represents different nations of Asia and Pacific region, it was resolved that nations above low GDP countries such as Sri Lanka, Nepal, Bangladesh, Cambodia, Indonesia and the like be fixed at USD 100 (Ten years life span) and the annual membership fees per member will be USD 10

All other nations be fixed as USD300 (Ten years life span) and that of annual membership fees per member will be USD 30.

Donations will be accepted from the members and also from outside sources.

5. It was resolved to issue appointment letters to all the National Chapter Vice Presidents whose term will be for three years with effect from 01.01.2017. The Post of the Secretary –General and the treasure shall be selected amount the members of Headquarters (Chennai). The membership certificate will be issued by the Secretary – General only.
6. It was resolved to reimburse the amount spent by Dr. P. Rajendran, Secretary - General from his personal funds since the initial stages of registration, payment of registration fee and other incidental expenses till today.
7. It was resolved that out of the quantum of fees collected from each member the distribution of money is according to 60:40 sharing basis. In other words the national chapters will retain 60% of the amount collected from the members whether it is Annual / or Life membership fees and the remaining 40% will be remitted to the Headquarters.
8. The Vice Presidents of National Chapter will be authorized to open a bank account in the name of “LISSASPAC – National Chapter” and vested with the powers of operating the said account with the condition that he/she will report to the headquarters, regarding the Income and Expenditure account for ratification. The Secretary-General and Treasure will operate the bank account jointly at the headquarters, ratified by the executive committee members.



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9. It was resolved to consider the Calendar Year as the Financial Accounting year for the Society.

Prof Dong-Geun Oh  
President

Prof B Ramesh Babu  
Co-President

Dr S K Asok Kumar  
Treasurer

Dr K Baskar  
Member

Dr G Ravishankar  
Member

Prof.D.Chandran  
Special Invitee

Dr P Rajendran  
Secretary General